

started. Ms. Anaya stated the loan still has to go through the Loan Committee for approval and the homeowners agree on the work write up to be done, the City then has to put the job out to bid.

2

VIII. Liaison Reports

A. City Council

Councilmember Polanski introduced herself to the Commission and gave a brief summary of the most recent City Council items. There was discussion on the Bart Extension to San Jose. The VTA will be meeting at City Hall on October 6, 2003 at 12:30 pm in the Council Chambers here at City Hall. The Council approved out of state travel for several people to go to New York to meet with bonding agencies and insurers for the Redevelopment Agency. There was discussion about next year's Commissioners Dinner. There were suggestions on having the event later in the summer and having a barbeque or having an appetizer or dessert social gathering. In lieu of presenting a gift to the Commissioners, see if the Commissioners would like to gift a piece of art to the entire City for the 50th anniversary. There was discussion from staff about a sidewalk ordinance. Council has directed staff to research this item based on California Streets and Highway Code. Council has also directed staff to bring this back to the CAC as well as the Planning Commission for public comment review prior to an ordinance for sidewalks.

IX. Public Hearing

a. Review of Community Development Block Grant (CDBG) Funding Priorities for FY 2004-2006.

Staff Gloria Anaya stated that the City Council established the policy of reviewing the Community Development Block Grant (CDBG) Funding Priorities in January 1998. The last time the funding priorities were adopted by Council was November 2001. The next cycle will be February 2004. In accordance with HUD guidelines, the City of Milpitas has split its CDBG funding allocation between Public Services (typically, non-profit organizations offering services which predominately benefit lower income households) and non-public services (other funding categories including housing activities). During the next fiscal year 2004-2005, the City of Milpitas expects to receive \$726,000 in CDBG funds.

Since November 2001, the following priorities have been established:

Public Service

1. Senior Services
2. Homeless Sheltering / Services
3. Child Care
4. Youth Teen Services
5. Crime Prevention
6. Battered Women Sheltering / Services

Non-Public Service

1. Home Repair / Rehabilitation
2. New Affordable Housing Construction
3. Rental Rehabilitation

Since the City of Milpitas became an entitlement city in 1997, CDBG services and activities have been extremely beneficial in assisting Milpitas low and moderate-income residents. Furthermore, Milpitas has received positive feedback from HUD on meeting its goals and objectives outlined in the five-year Consolidated Plan (2002-2007). Given the success of the existing priorities, staff is recommending that the CAC maintain the existing priorities for the next two fiscal years for 2004-2006 with the following exceptions.

1. Staff recommends moving Public Service priority #4 to #2 for Youth Teen Services. During the past several years, the City has used CDBG funds to assist the Parks and Recreation Division with three new programs. Given the success and popularity of these new programs, staff recommends revising the priority ranking to maintain appropriate funding for these programs in the future.
2. Staff recommends deleting Crime Prevention from the priority ranking. During the past six years of being a CDBG entitlement city, the CAC and City Council have funded this priority only once for the Residential Security Bars Program for the Fire Department. This program was funded in 1999 for \$24,750, of which only \$7,139 was spent and the remaining balance was reprogrammed two years ago.

Staff stated that the CAC recommendations that are made tonight will be forwarded to the City Council on October 21, 2003.

Open the Public Hearing.

Gina Cardinale Second Harvest Food Bank – She stated that Second Harvest Food Bank Operation Brown Bag is a senior citizen program that provides food to seniors 55 years and over. During the past year we have served 290 senior households and 400 individuals in Milpitas.

MOTION to close the public hearing.

M/S: Mandal, Abelardo

Ayes: 9

Commissioner Mohsin asked about the priority ranking. Staff stated it depends on the services each agency provides.

Chair Garcia read a letter from Vice-Chair Iloreta regarding the amounts for each agency. Chair Garcia also stated that the CAC need to know more about CDBG and the process and what is involved. Councilmember Polanski stated that there would be a workshop prior to the funding of CDBG funds with the CAC on how to allocate funds and explain the ranking process. Commissioner Mandal agrees that the CAC should have a work session. Staff stated that the workshop should be geared to the CDBG process and matrix.

Chair Garcia stated that the Public Service priorities would be changed to the following:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services

The Non-Public Services would remain the same:

1. Home Repair / Rehabilitation
2. New Affordable Housing Construction
3. Rental Rehabilitation

Commissioner Ranker asked why #5 Battered Women Sheltering is in last position. Staff stated that seniors have always been number one priority. We are required by CDBG regulations that the City fund homelessness and address the issue of homelessness. Teens were changed because over the last couple of years there are three programs that this Commission has forwarded to the Council to fund in regards to recreation. Councilmember Polanski stated the facility for battered women moved to a different city.

Commissioner Ranker asked about gauging public demand on some of these services. Staff stated that the City monitors each agency by having them submit a quarterly report as required by HUD.

Staff stated that the City spoke to the Chief of Police and Fire Chief regarding omitting Crime Prevention and they had no objection to it.

Councilmember Polanski asked if there are any types of preschool or pre-kindergarten programs allowed in the CDBG funding. Staff stated yes as long as it benefits low income households.

MOTION to recommend the City Council maintain the current established funding priorities for FY 2004-2006 with the deletion of Crime Prevention and moving priority #4, Youth Teen Services, to priority #2 under the Public Service Category.

M/S: Mandal, Mohsin

Ayes: 9

**X.
New Business**

a. Campaign Code of Ethics Next Steps.

Staff stated that on September 2, 2003, City Council approved the CAC's recommendations regarding campaign ethics. The Council's action specifically was to prepare a campaign code of ethics similar to Santa Clara's that would cover not only candidates, but Council members, other Commissioners, and employees as well. Secondly, to employ the services of a qualified professional to lead ethical conduct workshops and to assist in preparation of a campaign code of ethics.

Staff stated it was determined that the existing SOP would need to be modified to limit it to a financial code of ethics. Staff is proposing the next steps begin with:

1. Staff preparation of a draft RFQ for CAC review at their November 5, 2003 meeting.
2. Mail out of RFQ week of November 10th with responses due by December 3rd.
3. CAC status report of RFQ responses at the December 3, 2003 CAC meeting.
4. Review of RFQ responses and selection of consultant by January 2, 2004.
5. Recommendation to City Council to approve consultant contract at the January 20, 2004 City Council meeting.

Commissioner Lee asked if there was a budget yet for the consultant. Staff stated no there was not. Commissioner Mandal asked how many consultants there were. Staff stated that they have just started research on this kind of work.

Chair Garcia asked if any of the CAC is on the City's working group. Staff stated no and that they would bring back status reports every month to the Commission for input.

Councilmember Polanski presented videos to the Commission on Boards and Commissions. She stated that these tapes would be beneficial for candidates. She also recommends showing this video at the November CAC meeting.

Chair Garcia stated this is a training program for candidates and staff for next year. Commissioner Mandal stated that this training program should be ongoing. He is pleased with staff's presentation. Commissioner Ranker requested that staff add information to the packets next month regarding availability of resources. Commissioner Mandal suggested showing the video at City Hall.

MOTION to approve the next steps as the process for carrying out the Council's September 2, 2003 action regarding a campaign code of ethics and related education program.

M/S: Ranker, Luna

Ayes: 9

b. Review of Proposed Heritage Tree Nomination Process.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING REQUEST INFORMATION FY 2003/04

PUBLIC SERVICES

	Applicant	Program Description	Priority	Total # Served	Milpitas Res. Benefiting	% Milp. Res.	2003-04 Funding Request	\$ Per Milpitas Res.	Staff Recommendations Funding	\$ Pr MI Res.	2003-04 City Council Recommendations
1	Asian American Recovery Svcs	Substance Abuse Prevention - Youth/Families	4 & 5	635	135	21.2%	\$10,000	\$74.07	\$5,000	\$37.03	\$5,000
2	Ballet Folklorico	Cultural program teaches folklorico dancing	4	55	34	62.0%	\$13,520	\$397.64	\$0	\$0.00	\$0
3	Catholic Charities	Long Term Ombudsman Prgm.	1	8,189	64	0.7%	\$5,378	\$84.30	\$5,000	\$78.12	\$5,000
4	Catholic Charities	Shared Housing/Single Parents	2	930	22	2.3%	\$6,000	\$272.72	\$5,000	\$227.27	\$5,000
5	City of Milpitas-Recreation Svcs.	Camp Stay and Play	3 & 4	1,000	20	2%	\$7,500	\$375.00	\$5,000	\$250.00	\$5,000
6	City of Milpitas-Recreation Svcs.	Recreation assistance program	1, 3, 4	9,200	320	3.5%	\$20,000	\$62.50	\$15,249	\$47.63	\$14,000
7	City of Milpitas-Recreation Svcs.	Stay & Play Afterschool Program	3 & 4	2,200	27	1.2%	\$10,000	\$370.37	\$5,000	\$185.18	\$5,000
8	Emergency Housing Consortium	Emergency Housing for Homeless	2	5,400	53	0.9%	\$10,000	\$188.67	\$5,000	\$94.33	\$5,000
9	Filipino American Opp. Develop	Educational, Counseling, Case Mgt Svcs for Filipinos	1	390	40	10.0%	\$6,500	\$162.50	\$5,000	\$125.00	\$5,000
10	Filipino Youth Coalition	Prevention and intervention services for youth	4 & 5	1,000	100	10%	\$10,000	\$100.00	\$5,000	\$50.00	\$5,000
11	India Community Center	Community Services Center	1	250	50	2%	\$10,000	\$200.00	\$5,000	\$100.00	\$5,000
12	Live Oak Adult Day Services	Recreation, Companionship & Meals for Disabled Seniors	1	234	8	3.4%	\$10,000	\$1,250.00	\$5,000	\$625.00	\$5,000
13	Milpitas Food Pantry	Provide emergency food to very low income people.	1	2,100	1,880	90%	\$15,000	\$7.97	\$15,000	\$7.97	\$15,578
14	Next Door Solutions	Solutions to Domestic Violence	6	10,400	100	1.4%	\$10,000	\$100.00	\$5,000	\$50.00	\$5,222
15	O Foundation	Youth prev. & intervention servs - athletic scholarship prog.	4 & 5	250	40	16.0%	\$9,600	\$240.00	\$5,000	\$125.00	\$5,000
16	Project Match	Senior group residence services	1	37	5	13.5%	\$5,000	\$1,000.00	\$0	\$0.00	\$0
17	Project Sentinel	Tenant/Landlord Dispute Resol. & Fair Housing Assist.		1,300	100	7.6%	\$32,000	\$320.00	\$15,000	\$150.00	\$8,671
18	S.C. Family Health Foundation	Health care coverage for low income children	3	12,352	240	2.0%	\$25,800	\$107.50	\$5,000	\$20.83	\$5,278
19	Second Harvest Food Bank	Self Help Food Asst. Prog. For Very Low Income Seniors	1	8,062	340	4.2%	\$6,323	\$18.60	\$5,000	\$14.70	\$5,583
20	Senior Adults Legal Assist	Free Legal Services for Seniors in SC County	1	1,400	40	3%	\$5,278	\$132.00	\$5,000	\$125.00	\$5,000
21	Supt Netwrk-Battered Women	Comprehensive Services for Battered Women	6	800	24	3.0%	\$10,000	\$416.66	\$5,000	\$208.33	\$5,917
22	WATCH	Services for battered women and their children	2 & 6	75	10	13%	\$20,169	\$201.69	\$0	\$0.00	\$0
23	Sunnyhills Neighborhood Assoc.	Youth and teen services	4	100	100	100%	\$30,000	\$300.00	\$0	\$0.00	\$5,000
TOTALS:							\$288,068		\$108,900		\$125,249

15% Prior Year PI: **\$16,349**

Total Available: **\$125,249**

Existing Priorities

Public Service Priorities - 1) Senior Services, 2) Homeless Sheltering/Services, 3) Child Care, 4) Youth Teen Services, 5) Crime Prevention, 6) Battered Women Sheltering / Services

Non-Public Service Priorities - 1) Home Repair/Rehabilitation, 2) New Affordable Housing Construction, 3) Rental Rehabilitation

REVISED: 10/13/2003

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING REQUEST INFORMATION FY 2003/04

NON-PUBLIC SERVICES

	Applicant	Program Description	Priority	Total # Served	Milpitas Res. Benefiting	% Milp. Res.	2003-04 Funding Request	\$ Per Milpitas Res.	Staff Recommendations		2003-04 City Council Recommendations
									Funding	\$ Pr MI Res	
24	City of Milpitas-ADA Sidewalk Ramps	Improvements	1	900+	900+	100.0%	\$50,000	\$55.55	\$0.00	\$0.00	\$0.00
25	City of Milpitas-Selwyn Park	Improvements/Renovations	1	2,000	2,000	100.0%	\$100,000	\$50.00	\$50,000.00	\$25.00	\$72,222.22
26	City of Milpitas-Senior Center	Modulars and site improvement	1	570	570	100.0%	\$240,000	\$421.05	\$433,615.57	\$761.07	\$431,815.57
27	Econ. & Social Opportunities	Hsng &Energy Serv for Low/Very Low Income Res.	1	900	48	5.3%	\$100,000	\$2,083.00	\$66,000.00	\$1,375.00	\$65,222.22
28	Emergency Housing Consortium	Shelter for homeless/runaway youth	1	500	8	1.6%	\$25,000	\$3,125.00	\$25,000.00	\$3,125.00	\$25,000.00
29	Milpitas Hsng Rehab Loan Program	Hsng Rehab Assist for Low/Very Low Income Res.	1	20	20	100.0%	\$50,000	\$2,500.00	\$100,000.00	\$5,000.00	\$80,555.56
30	O Foundation	Commercial rehab	1	250	200	80.0%	\$50,000	\$250.00	\$0.00	\$0.00	\$0.00
31	Project Match	Affordable housing for seniors	2	5	5	100.0%	\$303,000	\$60,600.00	\$0.00	\$0.00	\$0.00
TOTALS:							\$918,000		\$471,900.00		\$674,815.57
									\$202,915.57		
Total Available:									\$674,815.57		

Existing Priorities

Public Service Priorities - 1) Senior Services, 2) Homeless Sheltering/Services, 3) Child Care, 4) Youth Teen Services, 5) Crime Prevention, 6) Battered Women Sheltering / Services

Non-Public Service Priorities - 1) Home Repair/Rehabilitation, 2) New Affordable Housing Construction, 3) Rental Rehabilitation

REVISED: 10/13/2003